

Using Teaching Strategies GOLD® in ECEAP 2016-17

All ECEAP uses GOLD®: All ECEAP contractors use Teaching Strategies GOLD® Online under the DEL license to assess all ECEAP children. This allows us to report statewide ECEAP child assessment results and increases alignment with the Washington Kindergarten Inventory of Developing Skills (WaKIDS).

DEL Purchases ECEAP Child Portfolios: DEL pays Teaching Strategies, LLC directly for “child portfolios” for your funded ECEAP slots.

- When a child exits ECEAP in ELMS, their record is automatically archived and the portfolio will be available for the next child.
- Contractors may purchase additional child portfolios for other funding sources (non-ECEAP children) from Teaching Strategies, LLC at the discounted DEL rate of \$9.95 per slot. If you need additional ECEAP or other portfolios, contact del.wa@teachingstrategies.com.
- ECEAP contractors receive a subscription agreement listing your total number of GOLD® Online “child portfolios.” For some contractors, this includes ECEAP slots and additional slots you purchase.

ELMS to GOLD® Data Feed: For all ECEAP Contractors and subcontractors - all site, class, teacher, and child data is entered into ELMS and imported nightly into GOLD®.

- Enter all changes in ELMS only. Do not manually enter ECEAP sites, classes, or children into GOLD®.
- If you transfer a child between classes in ELMS or change anything in ELMS, it automatically updates GOLD®.
- When you exit a child in ELMS, their record will be archived in GOLD®. You must wait a week before unarchiving if you want to enroll them in a non-ECEAP class in GOLD.
- If a child is already in GOLD® through the DEL license with the same birthdate and name as in ELMS, the records will be matched automatically. The child’s ECEAP information will be in the same portfolio as their earlier information. If the name or birthdate was different in GOLD®, you’ll need to correct it there to allow the records to match.
- ECEAP will automatically be marked as the Funding Source for all children who are imported from ELMS. You may mark additional funding sources, but you never need to enter ECEAP as the funding source.
- Do not archive or delete any portfolios for ECEAP children. Archiving is automatic, free, and unlimited.

ECEAP Contractor Responsibilities:

- Contractors must analyze aggregate child assessment data to inform:
 - Teaching practices
 - Curriculum decisions
 - Professional development
 - Program planning
- Contractors must ensure lead teachers complete required training.
- Contractors must ensure lead teachers maintain reliability certification.

ECEAP Lead Teacher Responsibilities:

- Teachers must complete in-person or online training to use GOLD® by Teaching Strategies within six months of hire. (See “Training” below)
- Obtain interrater reliability certification for GOLD® by Teaching Strategies within six months of hire and every three years thereafter. (See “Inter-rater Reliability” below.)
- Teachers must observe children throughout the school year and enter objective observation notes in the online version of GOLD®.
 - “For some objectives, seeing a child perform a skill once is sufficient to make an informed decision. Other objectives need more evidence and documentation. There is no set number of observations or amount of documentation that must be collected in related to each objective.” - *Objectives for Development and Learning*
- Teachers rate all objectives within the following areas: Social Emotional, Physical, Language, Cognitive, Literacy, and Mathematics.
 - The remaining GOLD® areas of development and learning - Science and Technology, Social Studies, and The Arts - are optional.
- Teachers must finalize ratings in Teaching Strategies GOLD® Online by the following checkpoint dates, for all children who attended class for two or more weeks before the date.
 - The Summer checkpoint, for full-year ECEAP only, is due August 31.
 - The Fall checkpoint is due November 15.
 - The Winter checkpoint is due February 28.
 - The Spring checkpoint is due May 30.
- Teachers must complete the Home Language Survey on all children by the child’s first checkpoint due date.
 - If indicated based on this, teachers must assess children’s English language acquisition for each checkpoint period, using objectives 37 and 38.
 - Teachers must use the assessment data to plan to support children’s language and literacy acquisition.
- Teachers are encouraged, but not required, to assess Spanish-speaking children with the Spanish language and literacy objectives.
- Ask your DEL Pre-K Specialist if you have questions about these requirements for implementing GOLD®.

Inter-Rater Reliability: Lead teachers must complete [GOLD® Online Interrater Reliability Certification](#) within six months of hire and every three years thereafter. This strengthens the accuracy of the assessment data. There is no cost for the interrater reliability test and it is available in English and Spanish on the GOLD® website.

- DEL strongly encourages Teachers to select the interrater reliability certification for the age group “preschool, including dual-language learners and children with disabilities.”
- The online test includes three child portfolios to rate at your own pace within the six month time period. It does not include the content areas which you are not required to rate for ECEAP children: Social Studies, Science and Technology, or The Arts.
- The process takes about four hours.
- Teachers must score 80% to achieve certification and may repeat the test as many times as necessary. If the teacher does not pass, DEL suggests they continue to practice the skills, consult with their education coordinator, or use additional professional development modules in GOLD® Online.
- Education/child development coordinators are encouraged to test “reliable” as well, so they can fully support their teaching staff in using GOLD®.

Training: DEL will pay for two days of in-person *Teaching Strategies GOLD*® training for ECEAP lead teachers, assistant teachers, education/child development coordinators, and directors.

- There are multiple training sessions scheduled between fall 2016 and spring 2017.
- Watch ECEAP *Reminders and Links* for training and webinar dates, registration information, and GOLD® implementation tips.

Teacher logins in GOLD®

- Teachers have separate logins for ELMS and for GOLD®.
- For ECEAP, Teacher usernames are FirstnameLastnameECEAP with no spaces or hyphens.
- A teacher may have more than one GOLD® login, if they teach non-ECEAP children. If so, you may request information on how to link your accounts.
- Lead teacher must enter an email address on their ELMS “Edit Staff” page in the Contact Information section, in the “Email- Office” field. This email address is automatically imported into GOLD and is used by Teaching Strategies when necessary to contact teachers.

Engaging Families:

- The Family Conference Form is an optional GOLD® resource. It is a great way for teachers to share assessment information with families and engage in collaborative goal setting.
- Contractors may choose to give parents access to the GOLD® Family website. The site allows families to use the GOLD® messaging system and event calendar, view weekly planning forms, documentation, and reports.

Kindergarten Transition: All kindergarten teachers using WAKIDS in GOLD® online have access to an electronic “ECEAP WaKIDS end of PreK report” for children who were previously in ECEAP. This is automatic, based on an agreement between DEL and the Office of Superintendent of Public Instruction (OSPI). You do not need to do anything to make this happen.

Technical Assistance:

- Email del.wa@teachingstrategies.com directly to resolve issues. They respond Monday through Friday 4:00 a.m. to 6:00 p.m. Pacific Time.
 - If you CC elms@del.wa.gov, DEL can help track and ensure prompt responses.
 - Only send each issue once, so Teaching Strategies can respond efficiently.
 - Be sure to include all details in the email such as name of the site, class, teacher and, if applicable, child. For example, send the ELMS ID numbers for children who are missing from GOLD®, instead of just writing that children are missing.
 - For generic GOLD® assistance only, such as help with your login, you may use the email above or call 1-866-736-5913.

DEL Access to GOLD® Data: DEL has permission to access child data entered under the DEL license according to the "Addendum to Online Services Agreement" that you signed with Teaching Strategies, LLC. Check with your agency and other funding sources such as Head Start, regarding confidentiality policies that may apply.

Resources:

- DEL provides each lead teacher with a copy of [Objectives for Development and Learning](#).
- Staff with a login can access all GOLD® training features, including modules, brief tutorials, webinars, and printable instruction guides.
 - The **GOLD® Basic** online course includes video clips and activities to practice using the 4-step assessment cycle.
 - **A Teacher's Quick-Start Guide** offers detailed, screen-by-screen guidance for setting up your classes to finalizing data and generating reports. Note: your classes will be set up using the ELMS to GOLD® data transfer.
 - The **Online Guide for Administrators** provides detailed, screen-by-screen guidance for entering sites, teachers/administrators, classes, and children.
 - View recorded **Reports Orientations or Teacher Orientations** or register to watch a live orientation. Upon request and availability, orientations are available in Spanish.
 - **Time-Saving Features** includes quick tips to gather and enter assessment information.

Tips:

- GOLD® Online has spell and grammar check in many text boxes, including Documentation.
- Contractors can create a variety of standard and customized reports in GOLD®, including:
 - Assessment Status
 - Interrater Reliability
 - Widely Held Expectations
 - Growth
 - Growth Export (Raw Data)
 - Alignment
 - Individual Child
 - Snapshot
 - Goals
 - Comparative
- See <http://teachingstrategies.com/support/free-support-gold> for more tips:
 - Support for Families
 - The GOLD® Support and Resources Library
 - Online Discussions with the Teaching Strategies Community
 - How-To Videos on YouTube
 - Documentation App User Guides
 - Social Media Channels: Facebook, Pinterest, and Twitter
 - Classroom Ideas from our Teaching Partners