

The logo for the Washington State Department of Early Learning features four icons: a circle with a dot, a hand with fingers spread, a square with a dot, and a triangle with a dot.

Washington State Department of Early Learning

✓ Electronic Attendance System

In order to continue receiving subsidy payments, providers must use an approved electronic attendance system by **July 1, 2018**. This new requirement will improve the accuracy of subsidy payments and simplify your record keeping.

Are you using an electronic attendance system and need to find out whether it's approved? E-mail electronic.attendance@del.wa.gov.

If you don't already use an electronic attendance system, DEL has purchased a system that is free for providers who accept subsidy. This new system will track, store and report on child attendance to support provider billing.

Training for DEL's free system is available:

- In person, online, and through a self-paced workbook
- In English, Spanish, and Somali
- In other languages upon request (call 360-725-4430)

Find out more about training on DEL's system at: <http://del.wa.gov/Attendance-Support>.

For answers to your questions, e-mail electronic.attendance@del.wa.gov or call 360-725-4430.