

Department of Early Learning

10.3.2

Safety Plan Procedure

1. The Safety Plan must not be used if the circumstances would normally require a suspension or revocation of a license.
2. A Safety Plan may be used alone or in addition to the compliance agreement to address actions by a child care licensee, staff member or person residing in a licensed child care facility when there is:
 - a. An allegation of child abuse or neglect;
 - b. A history of child abuse and neglect allegations;
 - c. A documented pattern of incidents, injuries or dangerous acts;
 - d. Demonstrated poor judgment that put children's immediate health, safety or well-being at risk and there is not a current complaint investigation;
 - e. An allegation that is not associated with a DLR/CPS investigation.
3. A Safety Plan may require, but is not limited to:
 - a. A child care licensee, staff member or household family member to:
 - i. Not have unsupervised contact with children.
 - ii. Not be involved in the care of children.
 - iii. Remain off the child care premises during hours of operation.
 - b. An increased level of supervision.
 - c. That an identified space cannot be used until violations in that space is corrected.
4. The licensor will use and complete 10.9.1.8 Safety Plan template when creating a safety plan.
5. The written safety plan must include a monthly review and renewal as appropriate. Time frames for the Safety Plan may be extended in consultation with the supervisor.
6. DEL staff must take appropriate licensing action at any point during or after the completion of a Safety Plan if the safety of children cannot be ensured.
7. DEL will coordinate the implementation of a Safety Plan with DLR/CPS when the Safety Plan involves a child abuse or neglect allegation. (See 10.3.1 for coordinating DLR/CPS/DEL investigations).
8. The DEL licensor will document the Safety Plan and any follow up actions in FamLink within five business days.