



**STATE OF WASHINGTON
DEPARTMENT OF EARLY LEARNING**

[Address of Field Office]

[City, State Zip Code]

[Date]

Name
Address
City, ST Zip

Dear Name:

The Department of Early Learning (DEL) received your child care application on Date. For more information, please go to the DEL website: <http://www.del.wa.gov/>. Here you will find the DEL Licensing Rules, Washington Administrative Code (WAC) and other important information that you must become familiar with.

I will contact you to schedule a visit to your facility. Please feel free to call me at number if you have questions about the licensing process. Thank you for your interest in providing quality child care in our state.

Sincerely,

Name
Child Care Licensor
Department of Early Learning