



Washington State Part C System Improvement Project

July 2010 Update

July was a busy month as system improvement work forged ahead in the midst of the transition to the Department of Early Learning (DEL). Please note the [new contact information for DEL staff](#) which can be found on [ESIT's new website](#). A reminder, if you have system improvement project-related questions, please contact [Kathryn Grant-Davis](#), ESIT ARRA Program Consultant at 360.725.3519.

Contractors and ESIT staff are creating a new Procedural Safeguards Booklet (Parents' Rights Booklet) and accompanying Technical Assistance Guide. In response to requests from the field, samples have been created for all procedural safeguard forms that are used with families (such as consent and release of information forms). Local agencies will now have the option to use these forms and will no longer need to create their own forms. They will also be able to add their own information and logos to these forms at their discretion. All documents will be posted to the ESIT website following federal Office of Special Education Programs (OSEP) review.

Feedback on a new mission/principles statement from the stakeholder meeting, ESIT staff, and the May survey was consolidated and a second round survey was developed. A workgroup will address results in August.

We received multiple outstanding responses to the Cost Study Request for Proposal issued at the end of June. Berk & Associates in Seattle, in partnership with Emerald Consulting, was selected to engage in this work.

Work also began in July to formalize a statewide training plan. The first team meeting of statewide training contractors will occur in August. Specific areas where training is already being developed include: sensory disabilities, autism, parents' rights, effective teaming, foundations to early intervention, functional assessment, and integrating child outcomes into the Individualized Family Service Plan (IFSP) process.