



Washington State Part C System Improvement Project

December 2010 Update

Public Comments, Procedural Safeguards, and Cost Study

December saw the successful completion of a public comment opportunity on the new Individualized Family Service Plan – Process Document (IFSP-PD). The IFSP-PD was posted with a survey that provided an opportunity for extensive comments for about three weeks. Analysis and summarizing of the hundreds of pages of feedback provided continued through the remainder of the month.

An extremely successful webinar on procedural safeguards materials was held on December 8. More than 200 sites and individuals from around the state participated in the live session. For those who were unable to access this training in December, or who need a refresher, the webinar and accompanying materials can be found on the [system improvement project webpage](#).

In December, the cost study team developed a data request that was distributed to all the Local Lead Agencies (LLAs). This data request focuses on administrative structures, funding sources and amounts, program demographics, and costs. Many thanks to both those who assisted in testing the data request in December and to all the LLAs in advance for their work in January completing the data request. In an effort to increase efficiency and decrease workload, each LLA received a spreadsheet individualized for his or her agency with available data pre-filled.

Work also continued on the three online modules being developed by our colleagues at the University of North Carolina (foundations of early intervention, functional assessment and the IFSP process.) This is a dynamic review process that includes our training and technical assistance cadre. Collaborative efforts between state training and technical assistance providers continue to grow and a website consolidating information about training opportunities is on the horizon.