

State Interagency Coordinating Council

Meeting Minutes



Wednesday, October 23, 2013

Puget Sound Skills Center
18010 8th Ave. South
Burien, WA 98148

Attendance:

Members

Val Arnold, Office of the Superintendent of Public Instruction
Maryanne Barnes, Service Provider, Developmental Center
Kelli Bohanon, State Lead Agency, Department of Early Learning
Magan Cromar, County Human Services
Melinda Dyer, OSPI/Education of Homeless Children and Youth
Janet George, Department of Services for the Blind
Amy Kocher, Parent
Maria Nardella, Department of Health
Sugely Sanchez, Parent

Members Unable to Attend

Jena Lavik, Parent
Kris Pederson, DSHS/Division of Developmental Disabilities
Janet Spybrook, Personnel Preparation

Others Attending

Malissa Adame, Pierce County
Angie Ahn-Lee, Snohomish County
Nancee Alvord, Tumwater School District
Chris Bess, Department of Social and Health Services (DSHS), Medicaid
Kerianne Christie, Center for Childhood Deafness & Hearing Loss
Kathy Fortner, Kindering
Wendy Galloway, Office of the Insurance Commissioner
Carol Hall, ESD 112
Lori Kingery, Tacoma Public Schools
Cecile Lindquist, Public Policy
Nelly Mbajah, Department of Social and Health Services (DSHS), Foster Care
Phil Olson, Cowlitz County
Marsha Quinn, Encompass
Jermaine Raham, Parent
Ellen Silverman, Department of Health (DOH)
Candy Watkins, A Step Ahead
Sybille White, PAVE/Clover Park

ESIT Program Staff Who Participated

Karen Walker, Program Administrator
Kathy Blodgett, Program Consultant
Kathy Grant-Davis, Program Consultant
Sheila Ammons, Program Consultant
Linda Jennings, Program Specialist
Debbie Jackson, Program Specialist

BUSINESS MEETING

I. Introductions/Announcements

As Acting Chair, Maryanne Barnes called the meeting to order.

Ms. Barnes led introductions of the Council and audience present.

Motion: A motion was made to approve the July 24, 2013 minutes. The motion was seconded and passed.

Motion: A motion was made to accept the October 23, 2013 agenda. The motion was seconded and passed.

Motion: A motion was made to accept the proposed SICCC 2014 meeting schedule. The motion was seconded and passed.

II. Department of Early Learning (DEL) Update

Kelli Bohanan, Assistant Director, Partnerships and Collaboration Division, gave an overview of Washington's state and local coordination projects for early learning.

Highlights:

- Improve coordination and communication between state, regional and local partners
- Enhance coordination within the state, regional and local levels
- Strengthen DEL's work and deliver results for children and families
- Recommendations:
 - Adopt a stakeholder engagement framework
 - Adopt a handful of performance goals and indicators to help state and regional partners work together and focus on the same strategic objectives and desired outcomes
- State-Level Coordination:
 - Invite the DOH and DSHS to participate in the WA Early Learning Partnership
 - Continue to create annual priority strategies and develop a process for consultation with ELAC and Regional Coalitions
 - Continue to enhance two-way communication among Washington Early Learning Partnership (WELP) members and regional early learning partners
- State-Regional Coordination:
 - Strengthen ELAC's advisory function in the early learning system for state and regional partners
 - Clarify how ELAC will carry out these more focused functions by developing and implementing guiding documents and an ELAC work plan

- Expand ELAC membership to include representation of each Regional Coalition and deepen connections to statewide associations representing key early learning fields (expand from 23 to 33 – adding Regional Coalitions and a member seat for advocacy)
- An Overview of Washington’s State and Local Coordination Project for Early Learning
- Regional Coordination: Early Learning Coalitions:
 - Continue to strengthen the effectiveness and durability of Regional Coalitions
 - Increase engagement of diverse regional stakeholders
 - Strengthen joint regional and state action to achieve common goals
- Next Steps:
 - Invitation to Regional Advisors to engage with ELAC
 - Invitation from WA Early Learning Partnership to DOH and DSHS
 - Implement new ELAC structure and processes
 - Develop 2014 ELAC work plan
 - Consider subcommittee structure and liaison roles

III. Conversations with Families - Panel

Panel Members:

Sugely Sanchez, Parent, SICC member

Jermaine Raham, Parent

Marsha Quinn, Parent, FRC, Encompass

Panel members gave the Council an overview of their experiences in early intervention and how it has impacted their families. The panel was made up of members of the Family Leadership and Involvement Committee (FLIC). The families that participated were from King, Snohomish, and Thurston Counties. Jermaine Raham is a foster parent and shared his perspective on foster drug affected babies that are part of the tribal community in his area. Each parent shared for about 15 minutes and then gave time for questions from the Council.

IV. Agency Reports

Agency reports, when available, are included in handouts within the Council packets.

Department of Health, Children with Special Health Care Needs, Maria Nardella

Highlights:

- Janna Bardi is the new Office Director for the Office of Healthy Communities. Janna has worked for many years at DOH as a key initiator of the Child Profile Program and most recently as the Director of the Office of Immunizations – Child Profile.
- The new Healthy Starts and Transitions Nursing Consultant is Ellen Silverman. Ellen has experience with Head Start, mental health, health policy development, quality assurance and most recently with the Health Care Authority and the Medicaid program.
- DOH’s grant proposal for the Implementation of the Essentials for Childhood was successful. DOH will receive \$873,000 over five years to support efforts to reduce child maltreatment and its impacts on Washington State. The focus of the grant is to use a collective impact approach to promote safe, stable, nurturing relationships and environments and to strengthen the role of state health agencies and partners. There are already a number of efforts in Washington that address preventing child maltreatment and reducing its burden on our state. This grant will help coordinate current efforts under one umbrella.

DOH and DEL will co-coordinate our Collective Impact Team. Marilyn Gisser is the contact (360-236-3503).

- The DOH Access, Systems and Coordination Section has also received a three-year federal grant from the Maternal Child Health bureau to advance a system for developmental screening in Washington State linking medical homes, early childhood providers and families. The grant will strengthen medical home implementation of developmental screening, referrals and community linkages; increase communication among medical homes, early intervention services, child care programs and families; and improve connection to needed services. Contact Rebecca Timmen (360-236-3509).
- Another grant, Great MINDS (Medical Homes Include Developmental Screening) continues to progress in our efforts to ensure that all children in Washington State have access to high quality, comprehensive, family-centered medical homes that include regular developmental screenings. Contact Pat Justis (360-236-3793).
- New proviso funds are in the state budget to go through DOH to an organization called Washington Autism Alliance & Advocacy (WAAA) to assist parents of children with autism who are wrongfully denied insurance benefits for autism treatment services. The one time annual amount in the proviso is \$270,000. A contact is in place and WAAA is adding staff and capacity to support these new statewide activities. More information can be found at: www.washingtonautismadvocacy.org.
- Resources from DOH Contactors:
 - The Fall 2013 issue of Linkages is available at: www.cshcn.org/news-events/linkages-newsletters
 - Videos and PowerPoint from the 2013 Pediatric Bioethics Conference are now posted at: www.seattlechildrens.org/research/initiatives/bioethics/events/pediatric-bioethics-conference/archives
 - A new edition of the Washington State Fathers Network newsletter is available at: www.fathersnetwork.org

Office of Superintendent of Public Instruction, Val Arnold

Highlights:

- Results driven accountability
- OSPI State Plan
- School Readiness Gap
- Indicator 7 – OSPI continues to monitor timely and accurate data collection systems as part of the state’s monitoring framework. OSPI will continue to provide training and support to districts with a focus on the 2013 IDEA Data Quality Technical Assistance Brief.

OSPI – Homeless Children and Youth, Melinda Dyer

Highlights:

- OSPI is now hiring for a Health Services Supervisor
- There is now 0-2 data collecting in some districts

Office of the Insurance Commissioner, Wendy Galloway

Highlights:

- Receiving lots of calls regarding the Affordable Care Act
- Washington’s Health Plan Finder is one of the better websites compared to other states that have created their own Exchange website.

Department of Services for the Blind, Janet George

Highlights:

- Working with other agencies who also serve the blind
- Developed website for resources: www.wosbvi.org
- Have meeting planned for November to determine how to better support birth to 3
- Clark County recently had a family fun day at school for networking and fun
- May restart quarterly newsletter to serve birth to 13

DSHS – Foster Care, Nelly Mbajah

Highlights:

- Family Assessment Response (FAR) will begin in January 2014 in three places Lynwood, Aberdeen and two zip codes in Spokane
- The FAR leads for the three areas are gathering information on local resources
- NAVOS – Mental health agency in King County. They provide infant mental health services for families who are involved with child welfare or who have Medicaid
- There is a trauma screen being added to CHET for children 7 to 18 called S.C.A.R.E.D. and this will be implemented in April 2014. The trauma screen for children six and under is still being explored.

V. **ESIT Update**

Karen gave a PowerPoint presentation on Results Driven Accountability, State Systemic Improvement Plan (SSIP).

Highlights:

- SPP-APR Changes
 - Eliminated requirement to submit an updated SPP with the APR – now considered one document
 - Eventually will be an online submission process
 - Removed some indicators as duplicative (Indicators 9, 10, and 14)
 - Removed reporting progress/slippage when targets are met
 - Moving towards Results Driven Accountability: new C-11 Indicator – State Systemic Improvement Plan
- Overview of State Systemic Improvement Project (SSIP)
 - New Indicator C-11
 - Indicator: The state’s SPP/APR includes a SSIP that meets the requirements set forth for this indicator
 - Measurement: The state’s SPP/APR includes a comprehensive, multi-year SSIP that focuses on improving results for infants and toddlers with disabilities and their families
 - Components
 - Implement in three phases which occur over the new reporting period of 2015-2020
 - Implementation requires
 - ✓ Data Analysis
 - ✓ Identification of a “focus for improvement”
 - ✓ Assessment of infrastructure capacity to support improvement and build capacity
 - Uses a Theory of Action-Logic Model Approach
 - Phase 1 – February, 2015
 - Phase 2 – February, 2016
 - Phase 3 – February, 2017
 - Summary:

- Theory of Action describes how and why a program change will occur and identifies the strategic thinking behind the desired change.
 - ✓ Using state data, Washington's Part C Theory of Action will focus on implementing the evidence-based practices most closely associated with the area needing improvement.
 - ✓ Theory of Action implementation strategies will follow the "Implementation Science" Model reflected in the new System Framework for Part C under development by the ECTA Center. <http://ectacenter.org/topics/sysframe/sysframe.asp#sysframe>
- Theory of Change describes the types of strategies that will be used by the program to accomplish this goal.
- Logic model diagrams a problem, identifies the problems root causes and conditions in order to plan and evaluate progress towards achieving goals and outcomes.
- Next Steps:
 - ESIT staff to attend Western Regional Resource Center Meeting, Eugene, OR, October 29-30, 2013 focusing on the new Indicator 11 – State Systemic Improvement Project (SSIP).
 - If time permits, a more in-depth SSIP discussion will occur at the January 15, 2014, SICC special APR meeting.
- In 2009, ESIT used ARRA funding to initiate an early intervention services Cost Study. The Cost Study continues to inform ESIT about the way early intervention services are funded and the improvements that are needed to maximize existing funding.
 - Multiple funding sources must continue to be accessed in order for service provision to occur.
 - Existing state funding needs to be maximized before additional state funding is requested.
 - Medicaid needs to be better utilized to support the provision of services.
 - As the primary state funding source for early intervention services, state special education funding that flows through local school districts must be maximized. Local school districts either contract or provide early intervention services. Through strong relationships with school districts, Local Lead Agencies and early intervention programs are best able to maximize the state special education funding that is already being apportioned/allocated based upon the eligible birth to three population.
- Local Lead Agency (LLA) changes: Effective September 1, 2013, North Mason County/service area will be administered by Holly Ridge Center. Holly Ridge Center is the long standing Local Lead Agency for Kitsap County. Central and South Mason County/service areas will be administered by South Sound Parent to Parent. South Sound Parent to Parent is the long standing Local Lead Agency for Thurston County. Thank you to both Holly Ridge Center and South Sound Parent to Parent for continuing to join with ESIT in doing this important work.
- ESIT WAC development: ESIT WAC development process is still underway. The WACs will govern the provision of IDEA Part C early intervention services for eligible infants and toddlers in Washington. The Department of Early Learning (DEL) filed a public notice on February 4, 2013 to begin the rule writing process. ESIT has sought technical assistance from external and internal consultants. ESIT WACs are being developed to conform with existing policies, procedures, assurances and requirements already required by the federal Office of Special Education Program, Department of Education. The first of several stakeholder work group meetings was held on September 25, 2013. The purpose of the work group meeting was to review the initial draft WAC and provide recommendations on the following:
 - The structure, order and format of the draft WAC
 - Local training and technical assistance needs
 - Development of a distribution and communication plan
 - Identification of implementation challenges and opportunities

A follow-up meeting will be held in early 2014 to delve more deeply into draft WAC content. The proposed WAC and companion document will be posted on the ESIT website. ESIT will hold public hearings in the spring of 2014. A webinar format will be used to facilitate broad statewide participation

in the public hearings with comments accepted before adopting final rules. Additional information on the rule-writing process is available on the DEL website at: www.del.wa.gov/laws/development/

- System of Payments and Fees (SOPAF) policy: The ESIT approved SOPAF policy became effective statewide on July 1, 2013 and implemented as written for all new families entering early intervention. Effective January 1, 2014, the SOPAF policy will be discussed, reviewed and implemented for families already in early intervention. The process of implementing the SOPAF policy with existing families will occur over time during an upcoming Individualized Family Service Plan (IFSP) review—either six-month or annual. A SOPAF Frequently Asked Questions (FAQ) document is available on the ESIT website: www.del.wa.gov/publications/esit/default.aspx .
- ESIT website: The ESIT website information has been reorganized, revised and reformatted by three main audiences: 1) Website information for families, 2) Website information for early intervention services providers, and 3) Website information for community members. ESIT hopes the reorganized format will provide a clearer path for users to follow as they attempt to access information on the ESIT website.
- Data Management System (DMS): DMS information on system updates and enhancements is provided through the DMS listserv: <http://listserve.wa.gov/cgi-bin/wa?A0=DEL-ESIT-DMS-NEWS>. Users are encouraged to sign up to receive the most up-to-date news.
- FRC training format changes: Effective July 1, 2013, basic FRC training occurs through online training. Basic FRC Modules and Introduction to DMS Module must be completed within two months of hire. Additionally, new FRCs must participate in at least two Professional Learning Community (PLC) trainings during the contract year. The first PLC was held in early October. The next PLCs will be held January 15, March 18, and June 3, 2014 at ESD locations across the state. Any interested individual may participate in any of the PLCs as space allows.

VI. Committee Updates

Family Leadership and Involvement Committee (FLIC), Amy Kocher

Highlights:

- The Committee now has 15 members.
- Discussed doing an “Ignite” presentation at the IEC Conference in May 2014.
- The Committee reviewed and discussed ground rules and guidelines for FLIC members.
- Members will meet with legislators in February. Cecile provided advocacy training and the importance of talking with your legislator. Homework: WHO is your legislator?
- February meeting will be the day after the SICC meeting. The day prior has a conflict with the LLA meeting.

Funding Committee, Karen Walker

Highlights:

- Implementation of System of Payments and Fees (SOPAF), challenges and opportunities.
- LLA contract funding, the feasibility of applying a revised funding formula discussion will continue.
- Impact of sequestration and the potential reduction of federal funding for state and local system infrastructure will continue to be a focus.

Public Policy, Debbie Jackson

Highlights:

- Cecile provided advocacy training for FLIC members
- Gave FLIC members homework – Who is your legislator?
- WEECARE is re-grouping with the help of Darci Ladwig, FLIC member. She will be working on a website and a Facebook page as part of the effort to re-energize the coalition.

Personnel and Training, Janet Spybrook

Highlights:

- The committee held a joint meeting with Washington Training and Technical Assistance Cadre (WATTAC) after the April SICC meeting.
- The committee sent out a recruitment retention survey and asked that each agency/service provider in the state complete one survey. Results will be forthcoming.

VII. Emerging Issues/Other Topics

None noted.

January Special Meeting: SPP/APR

February Focus: Legislative

Meeting adjourned.

Next SICC Meeting Dates:

Wednesday, February 26, 2014

Thurston County Fairgrounds, Lacey

8:30 a.m. – 3:30 p.m. with a working lunch