



Early Learning Advisory Council (ELAC) Retreat

September 30, 2013

9:00 am to 4:00 pm

Lacey Community Center

Retreat Objectives:

- Enable new and returning ELAC members and Regional Advisors to get to know one another and begin process of building relationships
- Orient new ELAC members and Regional Advisors to early learning system
- Provide opportunity for ELAC members and Regional Advisors to productively share their perspectives
- Agree on recommended new directions for ELAC roles and operations
- Create enthusiasm and commitments for the new directions

Time	Topic & Description	How should you prepare?
8:30-9:00	Check-In, Coffee and Refreshments	
9:00-9:10	Welcome! <ul style="list-style-type: none"> ▪ Meeting Purpose ▪ Agenda Review 	
9:10-10:30	Getting to Know One Another <ul style="list-style-type: none"> ▪ Introductions and activities to get acquainted 	Review the Community Agreements and come ready to share about yourself and the region or constituency you represent.
10:30-10:50	BREAK	
10:50-12:15	Early Learning in Washington – Telling Our Shared Story <ul style="list-style-type: none"> ▪ Overview of our early learning system’s evolution ▪ Group activity to tell our shared story <ul style="list-style-type: none"> ▫ Small Group Discussion Summary 	Please take a few minutes to think about some key events in the development of Washington’s early learning system from your role and standpoint.



Time	Topic & Description	How should you prepare?
12:15-12:20	Public Comment	
12:20-1:00	LUNCH	
1:00-1:30	State and Local Coordination & ELAC Transition Committee Recommendations <ul style="list-style-type: none"> ▪ Overview and Discussion <ul style="list-style-type: none"> ▫ State & Local Coordination Presentation 	Review the State and Local Coordination Recommendations Executive Summary and the ELAC guiding documents.
1:30-3:00	Recommended ELAC Guiding Documents <ul style="list-style-type: none"> ▪ Small Group Discussion 	Come prepared discuss and provide input on the ELAC guiding documents :
3:00-3:10	BREAK	<ul style="list-style-type: none"> ▫ <i>ELAC Charter</i> ▫ <i>Member, Co-Chair and Committee Chair Responsibilities & Roles</i> ▫ <i>Regional Advisor Responsibilities & Roles</i> ▫ <i>Work Plan development process</i> ▫ <i>Committee Charter template</i>
3:10-3:45	Recommended ELAC Guiding Documents <ul style="list-style-type: none"> ▪ Large Group Discussion and Adoption 	
3:45-3:55	Public Comment	
3:55-4:00	Closing Thoughts and Adjourn	