

2013 ELAC Work Plan—DRAFT for ELAC comment

One of the ideas that has emerged from the State and Local Coordination (SLC) project, is the concept of having ELAC adopt an annual work plan. When the project tested this idea in stakeholder outreach there was strong support from early learning stakeholders. At the January 28th ELAC meeting, Bette Hyde introduced a draft work plan identifying some potential items for ELAC and DEL to consider including in a 2013 Work plan for ELAC. This document is a next version of the plan that we discussed on January 28th, and is intended to encourage further conversation at the March 25th Special ELAC meeting. At next week's meeting we would like to explore what a work plan for ELAC could look like for the remainder of this year, including potential topics, as well as to explore a process for developing an ongoing annual work plan for ELAC.

Some additional factors to consider as you review the draft 2013 ELAC Work Plan are:

- This is a new way of working with ELAC. We will want to create a process for adopting an annual work plan in future years. However, for this initial work plan we are moving forward expeditiously so that we don't lose nearly a year. In future years we may want to develop guiding criteria to help identify items for the work plan.
- These are early ideas about topics for a 2013 ELAC Work Plan contributed by DEL and the Washington Early Learning Partnership (WELP - DEL/Thrive/OSPI)
- We are open to other ideas that ELAC members might have
- Some work plan items will occur at mid-year (i.e. developing agency legislative request) and some work is already underway and the work plan suggests briefings at key milestones or decision points
- It is the intention that some of the work plan items won't just be discussed once. Because of their ongoing nature they may come back to ELAC for updates and/or further discussion.
- Some items were added because they are an Early Learning Plan priority
- As described in the SLC recommendations, the goal for ELAC deliberations is to provide meaningful advice, at early, mid and late stages in a project or program
- This initial draft suggests a handful of topics where ELAC's advice will be both helpful and timely. We tried not to list a wider range of topics that only lend themselves to "update briefings".
- Items on this list may be for advising the Department of Early Learning or other state agencies seeking ELAC's advice.

At the March 25th Special ELAC meeting, we asked ELAC:

- Whether this looks like the right set of topics for the initial ELAC work plan
- ELAC's thoughts and ideas about other potential topics for the work plan

**DEL will provide materials and information to ELAC members well in advance of the meeting to ensure all members hold an understanding of the issues prior to engaging in conversation about them.*

Meeting Topic/Sub-topics Purpose for Soliciting ELAC Guidance/Advice	2013 ELAC Meeting Date	Action Requested of ELAC	Briefing Activities & Preparation Materials*	Staff Lead	Associated Committee or Workgroup	Joint Action/Other Comments
<p>Meeting Topic: CCDF – Child Care Subsidy Eligibility System Improvement</p> <p>Purpose: Provide an overview of CCDF as a key early learning system support and the Subsidy Eligibility Improvement Committee recommendations, and gather advice from ELAC</p> <p>Purpose: Report back to ELAC about progress, and solicit ELAC’s thoughts on the overall plan and timeline. Action Requested:</p>	<p>March 25th Special ELAC Meeting</p> <p>April 8th</p>	<ul style="list-style-type: none"> • Advise DEL on subsidy eligibility recommendations • Provide council on further process and next steps <p>Advise DEL on the overall plan and timeline to address the Subsidy Eligibility Improvement recommendations.</p>	<p>March 25th Meeting Materials:</p> <ul style="list-style-type: none"> • Quick Guide to CCDF • Child Care Subsidy Eligibility Simplification Overview • December 2012 Subsidy System Report to the Legislature • Subsidy Eligibility Improvement Committee Recommendations • Bette’s response letter <p>April 8th Meeting Materials:</p>	Dr. Bette Hyde	Child Care Subsidy Eligibility Improvement Committee	
<p>Meeting Topic: SLC Recommendations</p> <p>Purpose: To develop consensus regarding the SLC Steering Committee’s final recommendations and draft implementation plan.</p>	<p>April 8th</p>	<p>Provide advice to DEL regarding the ELAC recommendations to forward to the Washington Early Learning Partnership.</p>	<p>ELAC Review Final Recommendations</p> <p>January 28th Meeting Materials:</p> <ul style="list-style-type: none"> • State-Local Coordination Project Presentation • State and Local Early Learning Coordination Project Round 2 Outreach Survey Summary • State-Local Coordination 	Kelli Bohanon Nancy Vernon	SLC Staff Work Group & Steering Committee	

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			Project Cultural Competence Review <ul style="list-style-type: none"> • State-Local Coordination Preliminary Recommendations March 25 th Meeting Materials: <ul style="list-style-type: none"> • State-Local Coordination Project Presentation • Summary of Steering Committee Recommendations and Implementation Plan Timing: between April 2-April 8 th , 2013.			
<p>Meeting Topic: EL Guidelines Implementation</p> <p>In late 2012, DEL convened a workgroup to discuss possible options for future Guidelines implementation. DEL, Thrive and OSPI have since been working closely to organize the feedback and generate some realistic ideas about the state’s role in supporting continued implementation of the Guidelines across communities.</p> <p>Purpose: To provide ELAC an overview of statewide ELG implementation efforts since the guidelines were released in early 2012. Based on</p>	<p>April 8th</p>	<p>Advise DEL on ELG implementation and discuss potential joint actions and strengthening function including, but not limited to:</p> <ol style="list-style-type: none"> 1) General thoughts about proposed actions 2) Level of future ELAC involvement with ELG implementation, and 3) Language barrier issues and meeting the needs of 	<p>Timing: between April 2-April 8th, 2013.</p>	<p>Jennifer Jennings-Shaffer Kelli Bohanon</p>	<p>ELG Work group ELG Stakeholders</p>	

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continued conversations with stakeholders over the last year, DEL, OSPI and Thrive will present some considerations for implementation and would like to ask ELAC for advice on next steps, including a conversation about how members might like to be involved in implementation.		non-English speaking communities in WA.				
<p>Meeting Topic: Agency Request Legislation</p> <p>Purpose: To solicit feedback and guidance in shaping the 2014 Department of Early Learning legislative agenda.</p>	June 24th	TBD	TBD	Amy Blondin	TBD	
<p>Meeting Topic: Early Achievers Connections</p> <p>Purpose: To learn more about how communities are responding to Early Achievers and leverage important community connections to build momentum and sustainability around quality improvement. How to communicate broadly (with stakeholders and legislators) about one system of continuous quality improvement for all early learning programs.</p>	June 24th	DEL requests council recommendations on: <ul style="list-style-type: none"> • Potential obstacles for providers in joining Early Achievers. How can we address those challenges as a state? • Important community connections to build statewide support for Early Achievers. Examples include prominent business leaders and community leaders. • How do we use regional leadership to inform communities 	TBD	Juliet Morrison		

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		about the benefits of Early Achievers supports.				
<p>Meeting Topic: MERIT Workforce Data</p> <p>Purpose: Review MERIT data to learn about the workforce data that has been collected in MERIT and gather advice based on the data.</p>	September 30th	DEL requests council's thinking and strategy on: <ul style="list-style-type: none"> • Interpretations of regional/local trends in the data • Leveraging existing local/state/federal resources to target identified gaps 	TBD	Juliet Morrison		
<p>Meeting Topic: Community Momentum grant planning</p> <p>Purpose: As a part of Thrive's strategy to support the continued development of ten Regional Early Learning Coalitions, they would like to ask for ELAC's advice about the grant strategy for 2014.</p>	September 30th	Advise Thrive on the 2014 Community Momentum Grant strategy.	TBD	Molly Boyajian		
<p>Meeting Topic: 2014 EL Partnership Action Plan</p> <p>Purpose: DEL, Thrive and OSPI will present on the progress of the 2013 EL Partnership Action Plan and will offer initial ideas for strategies to focus on in 2014. The Partnership will be seeking ELAC's advice on what our shared focus should be in 2014 for continued implementation of the Early Learning Plan strategies.</p>	December 9th	Provide advice to WELP on action plan strategies for 2014 for continued implementation of the ELP	TBD	Kelli Bohanon Molly Boyajian Bob Butts	WELP	

Potential Future Issues for Consideration by ELAC

<p style="text-align: center;">Meeting Topic/Sub-topics Purpose for Soliciting ELAC Guidance/Advice</p>
<p>Meeting Topic: Mental Health & Early Learning System implications of data, mapping and mobilization in WA Purpose: Important to address impact of abnormal social/emotional indicators; need to integrate new science support early prevention and intervention. MH related ELP strategies include #6, 8, 9, 16, 19, 25. What are long and short term opportunities across WA’s EL and MH systems?</p>
<p>Meeting Topic: Center Licensing WAC Rewrite Purpose:</p>
<p>Meeting Topic: Child Care Development Fund Purpose:</p>

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