

Child Care Basics—Frequently Asked Questions

What trainers need to know about providing the required basic level training to child care professionals working in DEL licensed or certified facilities in Washington

What is Child Care Basics?

The Child Care Basics curriculum serves as a broad introduction for professionals who are pursuing a career in the early care and education field. This curriculum is designed to meet the initial basic training requirement for child care center staff and family child care home staff working in licensed or certified programs in Washington State. Topics covered include child growth and development, executive functioning, health and safety, family interactions and community building, program planning and professional practice.

INFORMATION FOR EARLY LEARNING PROFESSIONALS

- 1. I've completed the previous 20 Hour Initial Training, do I have to take Child Care Basics?**
- 2. Are training reimbursements available for Child Care Basics**
- 3. What languages is Child Care Basics available in?**
- 4. Is the new Child Care Basics curriculum required? If so, for who?**
- 5. Can I take Child Care Basics online?**

INFORMATION FOR STATE-APPROVED TRAINERS

- 6. Do I need to be a state-approved trainer to offer Child Care Basics?**
- 7. How do I get the Child Care Basics curriculum? I am a state approved trainer.**
- 8. What delivery methods are allowed?**
- 9. How do state-approved trainers enter Child Care Basics in MERIT?**
- 10. Why is the Child Care Basics curriculum only available electronically?**
- 11. What languages is the Child Care Basics curriculum available in?**
- 12. What resources are needed when delivering the Child Care Basics training? (including lic. Guidebooks)**
- 13. How do I determine if a student successfully passes the Child Care Basics training I deliver?**

INFORMATION FOR EARLY LEARNING PROFESSIONALS

- 1. I've completed the previous 20 Hour Initial Training, do I have to take Child Care Basics?**

No. Child care professionals who have taken the 20 Hour Basic STARS training are not be required to take the Child Care Basics course. Although it is not required, we recommend you consider taking the Child Care Basics course for your own professional development. If you do, you will receive STARS hours that count towards your annual continuing education requirement and you can apply for training reimbursement.

- 2. Are training reimbursements available for Child Care Basics**

Yes. Professionals may apply for up to \$150.00 reimbursement for STARS training taken each year, including the Child Care Basics course. More information about the training reimbursement process may be found at: <http://www.del.wa.gov/requirements/professional/financial.aspx>.

- 3. What languages is Child Care Basics available in?**

At this time, the training may be offered in English and Spanish. The course materials are available in both English and Spanish. Future translations will be based on a needs assessment to determine which language translations happen next.

4. Is the new Child Care Basics curriculum required? If so, for who?

Beginning July 1, 2014, the Child Care Basics curriculum will be the only training that satisfies the initial training requirement for family child care homes and child care centers. WAC (insert number when available). For school-age professionals, you will still complete the same training as before, but it will have a new name when you search in MERIT. The training will be listed as *School Age Initial Training Requirement*.

5. Can I complete Child Care Basics online?

Yes, you can complete Child Care Basics online. Please make sure you are registered to complete the online training with Washington Online at <https://www.waol.org/> or with an online training organization.

INFORMATION FOR STATE-APPROVED TRAINERS

6. Do I need to be a state-approved trainer to offer Child Care Basics?

Yes. If you are not a state-approved trainer yet and would like to become one, please visit our DEL website for more information about the application process.

<http://www.del.wa.gov/requirements/professional/approval.aspx>.

7. How do I get the Child Care Basics curriculum? I am a state-approved trainer.

If you were previously approved to deliver the 20 Hour Basic STARS training, you can follow the steps below to receive the Child Care Basics (CCB) curriculum.

- Email training@del.wa.gov to receive the CCB Introduction webinar.
- Watch the one-hour webinar and email training@del.wa.gov when you have completed the Webinar.
- DEL will email you the CCB curriculum and you may begin delivering the training.
- Handouts for the CCB curriculum are available in both English and Spanish.

8. What delivery methods are allowed?

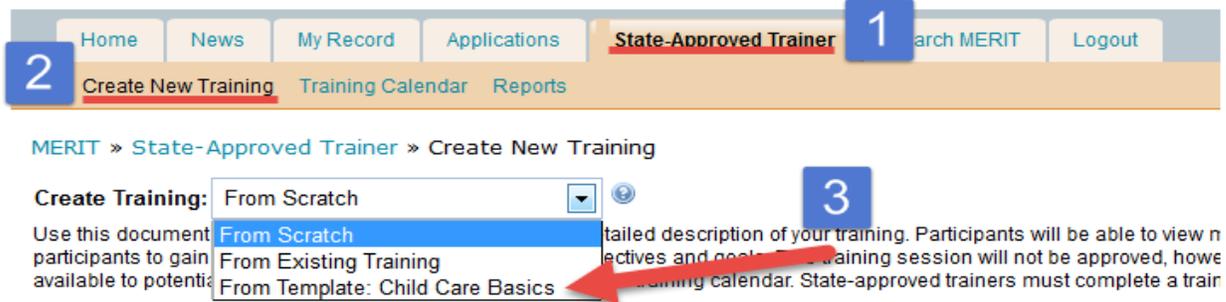
The Child Care Basics curriculum guide is designed for in-person delivery, online delivery and hybrid delivery (classroom & self-paced). **The curriculum is not designed to be delivered completely by self-paced/correspondence.**

- In-person delivery: All 30 hours are delivered in-person with the students present.
- Hybrid delivery (classroom & self-paced): Offered with a blend of in-person and self-paced. A minimum of 15 hours (50%) of the training must be delivered in-person, and the rest can be at the student's own pace (this does not apply to high school students).
- Online:
 - Available through Washington Online at <https://www.waol.org/>
 - Private online organizations may choose to develop courses based on the curriculum guide and deliver with state-approved trainers.
 - State-approved trainers (not associated with an online training organization) may not deliver online training without prior DEL approval. This is to ensure appropriate learning platforms are used that support high quality online instruction using a variety of adult learning methods (forums, group interaction, group reflection, etc). If you would like to be considered for online delivery of CCB, please email training@del.wa.gov and be prepared to share more information about your online delivery methods.

High School: A version designed for high school students is available. If you would like to learn more about incorporating the curriculum in a high school setting, email mary.nagel@k12.wa.us.

9. How do state-approved trainers enter Child Care Basics in MERIT?

Once you have completed the Child Care Basics Webinar, you will have access to the Child Care Basics template in MERIT. To create the training, select your State-Approved Trainer tab in MERIT, select create training, and from the drop down menu, select "Create From Template: Child Care Basics"



10. Why is the Child Care Basics curriculum only available electronically?

In an effort to reduce printing costs, the curriculum guide will be available in electronic format, delivered via email upon certification. A reminder that training participants should not receive the Child Care Basics curriculum, they will only receive the handouts.

11. What languages is the Child Care Basics curriculum available in?

At this time, the curriculum guide for trainers is available in English only. The required reading for participants includes the licensing guidebooks and handouts, both of which are available in English and Spanish. If you would like to request that another translation become available, email training@del.wa.gov and we will keep track of the languages requested most frequently to inform future translations.

12. What resources are needed when delivering the Child Care Basics training?

You will need the curriculum guide, handouts, and the appropriate guide book for your group.

Child Care Basics Curriculum Guide: This resource is intended for instructors and trainers delivering the course. This curriculum guide **should not be shared with professionals**, as it contains the answer keys to various learning checks and text intended for the facilitator, nor should the content of the curriculum be shared directly as written for online instruction.

Child Care Basics Handouts: When you receive the electronic curriculum, you will also receive separate sets of handouts that are intended for student use and learning. These are available in both English and Spanish.

Child Care Licensing Guidebook: The Child Care Basics curriculum references the Child Care Licensing Guidebook. You will want to make sure you are using the appropriate guidebook for your audience (the Guidebook for Centers or for Family Child Care). You may download and print a copy, or the guidebook is also available in CD format. You may decide on how you require your students to access the guidebook – electronically, print it for them, etc. To request a copy please contact communications@del.wa.gov.

Child Care Center Licensing Guidebook:

<http://www.del.wa.gov/publications/ordering/Default.aspx>

Family Child Care Home Licensing Guidebook:

http://www.del.wa.gov/publications/licensing/docs/FHCC_guide.pdf

13. How do I determine if a student successfully passes the Child Care Basics training I deliver?

Students are required to meet the learning objectives with at least 70% proficiency in each module and meet the expectations for attendance. Comprehension is demonstrated by the “check for understanding” section at the end of each module.

Those who do not successfully complete the course will need to take the course again, may ask to be re-assessed, or may try it in another mode of delivery. Trainers may choose a “no pass” option in MERIT when needed.